

GARDEN TOWNSHIP MICHIGAN
GARDEN TOWNSHIP PLANNING COMMISSION

MEETING MINUTES FOR SEPT 12TH, 2024

Meeting was called to order with the Pledge of Allegiance at 7pm by Chair Person, Tom Lang.

Present: Tim O'Neill, Jenna Silkworth, Tom Lang

also present: Zoning Administrator - Joe Maki, and Dotty LaJoy Executive Director of CUPPAD

Absent: Jodi Williams, Frank Williams

Approval of the Agenda: Tim made a motion to approve the agenda as presented, seconded by Tom. Roll call vote: Ayes: Tim, Jenna, Tom. Nays: 0. Motion passed.

Approval of minutes: Tim made a motion to approve the minutes from Planning Commission's meeting on Aug 8th, 2024 as presented. Jenna seconded the motion. Roll call vote: Ayes: Tim, Jenna, Tom. Nays: 0. Motion carried.

The **Assessor's/Zoning Administrator's report** for Garden Township was received via email and reviewed by the commission; a copy will be kept on file. Jenna made a motion to accept the report, seconded by Tim. Roll call vote: Ayes: Tim, Jenna, Tom. Nays: 0. Motion passed.

Old Business:

Garden Township Master Plan: Dotty LaJoy from CUPPAD presented the progress on the Garden Township Master Plan.

Letter of Recommendation for Conditional Use Permit: in regards to the Conditional Use Permit that had a Public Hearing held on July 11th, 2024, the Garden Township Board requested the Planning Commission provide their resulting recommendation in writing in the form of a letter to the Township Board. A letter was drafted and reviewed by all commissioners present. A motion was made by Tim, seconded by Tom to approve the letter with changes. Roll call vote: Ayes: Tim, Jenna, Tom. Nays: 0. Motion carried. The letter was signed by Chairperson Tom Lang and delivered to the Township Clerk.

New Business: none

GARDEN TOWNSHIP MICHIGAN
GARDEN TOWNSHIP PLANNING COMMISSION

Other: A discussion was held regarding ongoing absences of commissioner Jodi Williams. The By-Laws for the Planning Commission state that removal from office is indicated on the basis of non-feasance if a member misses more than 50% of the meetings in a 12 month stretch or if they miss 3 meetings in a row. A motion was made by Tim, seconded by Jenna that: the Planning Commission chooses to excuse her absences at this time, but that it be brought to her attention that lack of attendance is a concern, and that the Planning Commission can readdress this if the behavior continues. Roll call vote: Ayes: Tim, Jenna, Tom. Nays: 0. Motion passed. Chairperson Tom Lang will contact commissioner Jodi Williams and discuss the matter.

Public Comments: Public comments were received.

Adjourn: Tim made a motion to adjourn at 8:02 pm, seconded by Tom. Roll call vote: Ayes: Tim, Jenna, Tom. Nays: 0. Motion passed.

Respectfully submitted,



Jenna Silkworth

Garden Township Clerk & Ex Officio Planning Commission Member.

GARDEN TOWNSHIP MICHIGAN
GARDEN TOWNSHIP PLANNING COMMISSION

To the Garden Township Board:

On July 11th, 2024 the Planning Commission held a Public Hearing in order review the application from Craig Potvin for a Conditional Use Permit. The minutes for this meeting and Public Hearing are in the records book in the Township Office and are available for review.

At the aforementioned meeting, the Planning Commission had 4 members present and the resulting vote upon the application was a tie vote.


According to the By-Laws of the Planning Commission 4.2 Requirements for Action it states that "in the event that the vote results in a tie, then the matter being considered shall be deemed to have been denied".

Section 701-2 of the Garden Township Zoning Ordinance states "The Planning Commission shall recommend to the Township Board approval, approval with conditions, or rejection of the application based upon the materials received and testimony recorded at the Public Hearing".

Therefore, it is the duty of the Planning Commission to formally inform the Garden Township Board that the application by Craig Potvin for a Conditional Use Permit is thus rejected by the Planning Commission.

This letter was reviewed and approved by the Planning Commission at a meeting held on Sept 12th, 2024

Respectfully,

 9-12-24

Tom Lang 9/12/24

Planning Commission Chairperson