

**GARDEN TOWNSHIP  
SPECIAL MEETING – BUDGET WORK SESSION  
February 12, 2025**

The meeting was called to order by the Township Supervisor at 9:10 a.m. Present: Kathy Young, Brenda Lester, Jenna Silkworth, Sue Rochefort, and Craig Potvin.

**Public Comment:** No public present, no comments received.

**Cemetery:** A motion was made by Jenna, seconded by Craig, to give the Clerk authorization to wave or reduce burial fees for indigent individuals. Roll Call Vote: Kathy – yes, Jenna – yes, Brenda – yes, Sue – yes, and Craig – yes. Motion carried. A motion was made by Brenda, supported by Jenna, to increase sales of per grave price to \$500.00 per grave for everyone, whether they are a township resident or not, effective April 1, 2025. Roll call vote: Jenna – yes, Sue – yes, Craig – yes, Brenda – yes, and Kathy – yes. Motion carried. Green burial fees were also discussed and will be addressed at the annual budget hearing in March.

**Salaries:** Motion was made by Craig, seconded by Jenna, to give the Clerk a 3% salary increase for fiscal year 2025/2026 to \$15,721.92 annually. Roll Call Vote: Craig – yes, Sue – yes, Brenda – yes, Jenna – yes, and Kathy – yes. Motion carried. Motion was made by Jenna, seconded by Craig, to give the Treasurer a 4% salary increase for fiscal year 2025/2026 to \$11,612.73 annually. Roll Call Vote: Craig – yes, Sue – yes, Kathy – yes, Jenna – yes, and Brenda – yes. Motion carried. Motion was made by Brenda, seconded by Craig, to give the Supervisor a 3% salary increase for fiscal year 2025-2026 to \$9,259.56 annually. Roll Call Vote: Craig – yes, Sue – yes, Brenda – yes, Kathy – yes, and Jenna – yes. Motion carried. Formal resolutions will be completed and voted on at the annual budget hearing to be held on March 11, 2025.

**Budget:** The board worked on the FY 2025/2026 budget for the General Fund for the remainder of the meeting.

Craig left the meeting at 10:45 a.m.

**Public Comment:** No public present, no comments received.

A motion to adjourn was made by Brenda, seconded by Sue. Ayes: 4, Nays: 0. Motion carried and meeting was adjourned at 11:30 a.m.

Respectfully submitted,

Brenda Lester  
Garden Township Clerk