

**March 23, 2023**  
**Minutes**  
**Garden Township Annual Budget Hearing Meeting**  
**FY 2023/2024**

The public hearing was opened with the Pledge of Allegiance at 6:07 p.m. by Supervisor, Kathy Young.

**Present:** Jenna Silkworth, Sue Rochefort, Craig Potvin, Brenda Lester, and Kathy Young

**Purpose of the Meeting:** To finalize the 2023/2024 budgets for all funds and any other business that needs to be addressed by the township board.

**Hearing:** Public comment was received. Brenda made a motion, seconded by Jenna, to close the Public Hearing. Roll Call Vote: Sue – yes, Jenna – yes, Craig – yes, Brenda – yes, and Kathy – yes. Motion carried.

The regular meeting was opened by the Township Supervisor, Kathy Young.

**CHANGES/ADDITIONS TO THE AGENDA:** None.

**APPROVAL OF BILLS:** A motion was made by Sue, seconded by Jenna, to approve bills in the amounts of \$821.40 for postage to mail assessment notices, \$270.09 for the printing of the assessment notices, and to reimburse Kathy \$22.21 for salt. Roll Call Vote: Sue – yes, Jenna – yes, Craig – yes, Brenda – yes, and Kathy – yes. Motion carried.

**BUDGET AMENDMENTS:** The following budget amendments were presented by the Township Clerk for fiscal year 2022/2023:

**General Fund**

- Board of Review Ads & Notices Exp.: Increase from \$500.00 to \$650.00, an increase of \$150.00.
- Township Hall Utilities Exp.: Increase from \$6,500.00 to \$6,600.00, an increase of \$100.00.
- Planning Commission Training Fees Exp.: Decrease from \$2,000.00 to \$1,650.00, a decrease of \$350.00
- Treasurer Supplies & Postage Exp.: Increase from \$1,700.00 to \$1,950.00, an increase of \$250.00

A motion was made by Brenda, seconded by Sue, to approve the budget amendments as presented. Roll Call Vote: Jenna – yes, Sue – yes, Craig – yes, Brenda – yes, and Kathy - yes. Motion carried.

**OLD BUSINESS**

- **Ordinance To Amend Ordinance Addressing Floodplain Management Provision of the State Construction Code:** Ordinance Number 2023-1 needs to be amended due to notification from E.G.L.E. Motion was made by Jenna, supported by Craig, to adopt Ordinance 2023-3, Ordinance to Amend Ordinance Addressing Floodplain Management Provisions of the State Construction Code, to become effective the day following publication. Roll Call Vote: Jenna – yes, Sue – yes, Craig – yes, Brenda – yes, and Kathy – yes. Motion carried and ordinance 2023-3 was adopted.
- **Township Hall Generator:** A motion was made by Brenda, seconded by Craig, to have Sue call Superior Electric to order the generator for the township hall after April 1, 2023. Roll Call Vote: Jenna – yes, Sue – yes, Craig – yes, Brenda – yes, and Kathy – yes. Motion carried.

**NEW BUSINESS**

- **FY 2023/2024 Budget:** Budgets were presented to the board. A motion was made by Sue, seconded by Jenna, to approve the budgets for the fiscal year 2023/2024 as follows:

**General Fund**

Total Revenues: \$225,836.14

Total Expenditures: \$225,836.14

**Transfer Station**

Total Revenues: \$154,730.00

Total Expenditures: \$154,730.00

**Fire Department**

Total Revenues: \$85,549.79

Total Expenditures: \$85,549.79

**Hiawatha National Forest Road Fund**

Total Revenues: \$13,000.00

Total Expenditures: \$13,000.00

Roll Call Vote was received: Jenna Silkworth – yes, Sue Rochefort – yes, Craig Potvin – yes, Brenda Lester – yes, and Kathy Young - yes. Budget resolution for fiscal year 2022/2023 was approved.

- **Tri-Star Contract (Big Bay de Noc Ambulance Authority Board):** This contract is renewed every three years and will expire the end of March 2023. Brenda made a motion, supported by Sue, to approve the new contract between Tri-Star/Big Bay de Noc Ambulance Authority for Garden Township. Roll Call Vote: Jenna – yes, Sue – yes, Craig – yes, and Brenda – yes. Kathy abstained. Motion carried.

**PUBLIC COMMENT:** Public comment was received

**ADJOURNMENT:** Craig made a motion to adjourn, seconded by Sue. Ayes: 5, Nays: 0. Meeting was adjourned at 6:40 p.m.

Respectfully submitted,

Brenda Lester  
Garden Township Clerk