

GARDEN TOWNSHIP
SPECIAL MEETING – BUDGET WORK SESSION
February 8, 2024

The meeting was called to order by the Township Supervisor with the Pledge at 10:00 a.m. Present: Kathy Young, Brenda Lester, Sue Rochefort, and Craig Potvin. Jenna Silkworth was absent.

The purpose of the meeting was to work on the budget for FY 2024/2025.

The purpose of this meeting was to work on the budget for FY 2024/2025. The board worked on the budget for the Fire Department.

Additions or Corrections on the Agenda: A motion was made by Brenda, seconded by Sue, to add Highline to the agenda. Roll Call Vote: Brenda – yes, Sue – yes, Craig – yes, and Kathy – yes. Motion carried. A motion was made by Brenda, seconded by Sue, to add Budget Amendments and new computer for the supervisor to the agenda. Roll Call Vote: Craig – yes, Sue – yes, Brenda – yes, and Kathy – yes. Motion carried.

Public Comment: No public present. No comments were received.

- **Highline:** Craig made a motion, seconded by Sue, to approve the Highline Contract. Roll Call Vote: Brenda – yes, Craig – yes, Kathy – yes, and Sue – yes. Motion carried.
- **Budget Amendments:** The following budget amendments were presented by the Clerk for the General Fund
 - Other-Miscellaneous, Other Exp.: Increase from \$500.00 to \$1,000.00, an increase of \$500.00
 - General Insurance Exp.: Increase from \$5,500 to \$6,000.00, an increase of \$500.00
 - Treasurer Mileage Exp.: Increase from \$550.00 to \$750.00, an increase of \$200.00
 - Assessor/Equalization Contracted Equalization Services Exp.: Increase from \$2,700.00 to \$3,000.00, an increase of \$300.00
 - Elections Mileage Exp.: Increase from \$400.00 to \$800.00, an increase of \$400.00
 - Elections Wages for Training Exp.: Increase from \$-0- to \$300.00
 - Election Wages Exp.: Increase from \$-0- to \$1,500.00, an increase of \$1,500.00
 - Zoning Fees Rev.: Increase from \$1,150.00 to \$1,650.00, an increase of \$500.00
 - Cemetery Wages Exp.: Decrease from \$7,000.00 to \$5,000.00, a decrease of \$2,000.00
 - Contracted Services Legal Exp.: Decrease from \$34,075.00 to \$31,375.00
 - Township Office Furniture & Equipment Exp.: Increase from \$3,000.00 to \$4,500.00, an increase of \$1,500.00
- **New Computer for Supervisor:** A motion was made by Brenda, seconded by Sue, to approve payment of the bill for the supervisor's new computer as long and the total does not exceed \$1,500. Roll Call Vote: Craig – yes, Brenda – yes, Sue – yes, and Kathy – yes. Motion carried.
- **FY 2024/2025 Budget:** The remainder of the meeting consisted of working on the budget for the General Fund. Craig left the meeting at 11:30 a.m. before the meeting was adjourned.

Public Comment: No public present. No public comments were received.

A motion to adjourn was made by Brenda, seconded by Kathy. Ayes: 3, Nays: 0. Motion carried and meeting was adjourned at 1:04 p.m.

Respectfully submitted,

Brenda Lester
Garden Township Clerk