

**GARDEN TOWNSHIP BOARD MINUTES**  
**SPECIAL MEETING**  
**May 3, 2024**

The special meeting was called to order at 9:00 a.m. by Township Supervisor, Katherine Young.

**Present:** Katherine Young, Brenda Lester, Jenna Silkworth, Susan Rochefort, and Craig Potvin.

**AGENDA:** The purposes of the special meeting was to (1) approve contract and payment of deposit for roof project, (2) budget amendments, and (3) consider other business that may come before the Township Board.

**PUBLIC COMMENT:** No public was present; therefore, no comments were received.

**TOWNSHIP HALL ROOF PROJECT:** A motion was made by Brenda, seconded by Craig, to approve the contract with Okler Roofing for \$147,400.00 using remaining A.R.P.A. funds with the remainder from the General Fund and to pay the 30 percent down payment. Roll Call Vote: Jenna – yes, Sue – yes, Brenda – yes, Craig – yes, and Kathy – yes. Motion carried.

**BUDGET AMENDMENTS:** The following budget amendments were presented by the clerk:

**General Fund:**

- Contingency Fund: Increase from \$\$118,269.95 to \$159,540.41, an increase of \$41,270.46
- Township Hall Capital Outlay Exp.: Increase from \$64,000.00 to \$106,292.45, an increase of \$42,292.45
- Township Hall Capital Outlay, ARPA Exp.: Decrease from \$42,129.54 to \$41,107.55, a decrease of \$1,021.99

Brenda made a motion, seconded by Jenna, to approve the budget amendments. Roll Call Vote: Craig – yes, Brenda – yes, Sue – yes, Jenna – yes, and Kathy – yes. Motion carried.

**PUBLIC COMMENT:** No public present; therefore, there were no public comments.

Motion was made by Sue to adjourn, seconded by Craig. Ayes: 5, Nays: 0. Motion carried and meeting closed at 9:17 a.m.

Respectfully submitted:

Brenda Lester,  
Garden Township Clerk