

GARDEN TOWNSHIP BOARD MINUTES
REGULAR MEETING
August 10, 2022

The regular meeting was called to order with the Pledge of Allegiance at 7:00 p.m. by Supervisor, Steven Freeman.

Present: Brenda Lester, Janet Feenstra Daasch, Craig Potvin, Susan Rochefort, and Steven Freeman

CHANGES/ADDITIONS TO THE AGENDA: Budget amendments and approval of the bills were moved to the end of the meeting before Public Comment.

PUBLIC COMMENTS ON AGENDA ITEMS: None.

MINUTES: Janet made a motion, seconded by Sue, to approve the minutes as read for the regular meeting held on July 12, 2022 and special meeting held on July 30, 2022. Ayes: 5, Nays: 0. Motion carried.

REPORTS

ASSESSOR'S REPORT: Colleen Maki gave the assessor's report. July and December Board of Review meetings will be smaller now. Visitation postcards will be mailed in one week. Assessor will mail the township some ordinances to consider for land divisions. Colleen suggested the township approve a fee schedule and include it in the township newsletter.

FIRE DEPARTMENT: Chief, Keith Farley, was not present to give his report.

CLERK/CEMETERY REPORT: Brenda will be sending the insurance company an invoice for the cemetery clean-up. The new laptop was used at the election and everything went well.

TREASURER: The Treasurer and Clerk accounts balance as of July 31, 2022.

TOWNSHIP HALL: The chimney on the north side of the building does need to be removed and Sue will get some estimates. The roof does need some minor repairs.

TRANSFER STATION: A window broke and was repaired by Jeff's Glass. The millage for the Transfer Station did pass in the August primary.

PARKS AND RECREATION: Fairbanks said they would pay a third of the bill from CUPPAD for the creation of the recreation plan. The Village of Garden said they'll pay \$800.00, leaving a balance for Garden township of \$2,866.67.

SUPERVISOR COMMENTS: Steve updated the Board on the 911 sign project and the MSUE Joint Planning Commission meeting which was held on August 9, 2022 in Escanaba.

PLANNING COMMISSION: Janet updated the Board on the Planning Commission. The Board needs to adjust the budget and determine the stipend for the members to attend meetings. There is also a resolution for the Board to consider which will be covered in New Business.

COUNTY COMMISSIONER: Not present.

OLD BUSINESS

- ***Color Copier:*** Brenda has a price from Cooper Office Equipment for a new color copier in the amount of \$2,880.20 by taking advantage of the MiDeal Discount. The price was quoted at \$2,880.20 with a trade in of current copier and using the sorter and finisher from the current copier. Tabled.

NEW BUSINESS

- ***Stevens Lake Road Project:*** Tabled.

- **Zoning Administrator Contract:** A contract was submitted to the Board from Joe Maki of Eagle Assessment Services for the position of Zoning Administrator. A motion was made by Janet, seconded by Craig to approve the contract from Joe Maki as Zoning Administrator for \$400.00 per month through this fiscal year and approve the same zoning fees that Masonville Township currently is using effective immediately. Roll Call Vote: Craig – yes, Brenda – yes, Sue – yes, Janet – yes, and Steve – yes. Motion carried.
- **Pot Luck Events:** Tabled.
- **Interim Zoning Ordinance Amendment:** A resolution was read by Janet regarding the adoption of Ordinance No. 2022-3, an Ordinance to Amend Interim Zoning Ordinance, with immediate effect. Janet made a motion to adopt the resolution, seconded by Brenda. Roll Call Vote: Craig – yes, Brenda – yes, Sue – yes, Janet – yes, and Steve – yes. Motion adopted.
- **Insurance Coverage for Zoning:** Janet made a motion to allow the board to make a decision regarding increased insurance coverage by email, seconded by Craig. Roll Call Vote: Craig – yes, Brenda – yes, Sue – yes, Janet – yes, and Steve – yes. Motion carried.
- **Weed Whacker:** Tabled.

BUDGET AMENDMENTS: The following budget amendments were presented by the Clerk:

Hiawatha National Forrest Road Fund

- Chloride Exp.: Increase from \$5,000.00 to \$6336.00, an increase of \$1,336.00
- Road Repairs Exp.: Decrease from \$11,500.00 to \$10,983.64, a decrease of \$516.36
- HNFRRF Revenue: Increase from \$12,500.00 to \$14,626.16, an increase of \$2,126.16
- Contingency Fund: Decrease from \$4,000.00 to \$2,693.48, a decrease of \$1,306.52

A motion was made by Brenda, seconded by Janet, to approve the budget amendments presented by the Clerk with corrections. Roll Call Vote: Craig – yes, Brenda – yes, Janet – yes, Sue – yes, and Steve – yes. Motion carried.

APPROVAL OF THE BILLS: A motion was made by Brenda, seconded by Janet, to approve the bills as presented by the clerk with corrections. Roll Call Vote: Craig – yes, Brenda – yes, Janet – yes, Sue – yes, and Steve – yes. Motion carried.

PUBLIC COMMENT: Public comment was received.

Brenda made a motion, seconded by Janet, to adjourn. Ayes: 5, Nays: 0. Motion was carried and the meeting was adjourned at 9:20 p.m.

Respectfully submitted:

Brenda Lester
Garden Township Clerk