

**GARDEN TOWNSHIP BOARD MINUTES
SPECIAL MEETING
March 28, 2023**

The special meeting was called to order at 3:30 p.m. by Township Supervisor, Kathy Young.

Present: Brenda Lester, Susan Rochefort, and Kathy Young. Craig Potvin and Jenna Silkworth were absent.

AGENDA: The purposes of the special meeting will be (1) Budget amendments for FY 2022/2023; and (2) consider other business that may come before the Township Board.

PUBLIC COMMENT: None.

BUDGET AMENDMENTS: The following budget amendments and recommendation was presented by the Clerk:

Transfer Station

- Capital Outlay: Decrease from \$21,200.00 to \$20,700.00, a decrease of \$500.00
- Utilities Expense: Increase from \$4,500.0 to \$5,000.00, an increase of \$500.00

General Fund

- Legislative Salary: Increase from \$2,720.00 to \$3,520.00, an increase of \$800.00
- Planning Commission Training Fees Exp.: Decrease from \$1,650.00 to \$350.00, a decrease of \$1,300.00
- Zoning Training Fees Exp.: Increase from \$-0- to \$500.00

Also requested approval from the Board to allow the Clerk to make any minor adjustments to the budget for FY 2022-2

A motion was made by Brenda to approve the budget amendments presented by the Clerk along with approval for the Clerk to make any minor adjustments to the budget for FY 2022/2023 as long as each adjustment is under \$1,000.00, supported by Sue. Roll Call Vote: Sue – yes, Brenda – yes, and Kathy – yes. Motion carried.

ZONING TRAINING FEES: A motion was made by Brenda, seconded by Sue, to allow the Clerk to pay for training fees to M.S.U. Extension for the Zoning Board of Appeals training fees if needed before the end of March, 2023. Roll Call Vote: Sue – yes, Brenda – yes, and Kathy – yes. Motion carried.

MICROSOFT SOFTWARE: Brenda made a motion to give the Clerk approval to use the township debit card to purchase new Microsoft Office software online for the Clerk's new laptop after it's received, supported by Sue. Roll Call vote: Sue – yes, Brenda – yes, and Kathy – yes. Motion carried.

PUBLIC COMMENT: No public present.

Motion was made by Brenda to adjourn, seconded by Sue. Ayes: 3, Nays: 0. Motion carried and meeting closed at 3:45 p.m.

Respectfully submitted:

Brenda Lester,
Garden Township Clerk