

**GARDEN TOWNSHIP BOARD MINUTES**  
**REGULAR MEETING**  
**December 14, 2021**

The regular meeting was called to order with the Pledge of Allegiance at 7:11 p.m. by Deputy Supervisor, Gary Sporer.

**Present:** Brenda Lester, Craig Potvin, Janet Feenstra-Daasch, Sue Rochefort, and Gary Sporer, Deputy Supervisor

**CHANGES/ADDITIONS TO THE AGENDA:** None

**PUBLIC COMMENTS ON AGENDA ITEMS:** None.

**MINUTES:** Janet made a motion, seconded by Craig, to approve the minutes for the regular meeting held on November 9, 2021. Ayes: 4, Nays: 0. Motion carried.

**BUDGET AMENDMENTS:** The following budget amendments were presented by the Township Clerk:

**General Fund**

- Township Office Software & Support Expense: Increase from \$2,500.00 to \$3,000.00
- Cemetery Wages for Burials Expense: Decrease from \$4,000.00 to \$3,500.00

**Fire Department**

- Transfer From Fund Balance: Increase from \$109,819.00 to \$109,819.98
- Building Maintenance Expense: Decrease from \$1,990.00 to \$1,890.00
- Miscellaneous Expense: Increase from \$100.00 to \$200.00

**Transfer Station**

- Supplies Expense: Increase from \$700.00 to \$1,700.00
- Capital Outlay Expense: Decrease from \$10,000.00 to \$9,000.00

A motion was made by Sue, seconded by Janet, to approve budget amendments as presented. Roll Call Vote: Brenda – yes, Craig – yes, Janet – yes, and Sue – yes. Budget amendments were approved.

**APPROVAL OF THE BILLS:** A motion was made by Sue, seconded by Craig, to approve the bills as presented by the Clerk. Roll Call Vote: Janet – yes, and Sue – yes, Craig – yes, and Brenda – yes. Motion carried.

**REPORTS:**

***ASSESSOR'S REPORT:*** The assessor report was given by Colleen Maki. A copy of the report will be on file. Board of Review was held on this day, December 14, 2021 at 10:00 a.m. Appointment of Board of Review members must be done in December with three regular and one alternate.

***FIRE DEPARTMENT:*** Chief Keith Farley presented his report. If anyone makes an inquiry regarding where any of the fire trucks or equipment has gone, it falls under the HIPPA Law so that information is confidential and may not be given out. As of December 13, 2021, Delta County went to 800 MHz radios; therefore, VHF will no longer be used. Brenda made a motion, seconded by Craig, to give Keith authorization to order 800 MHz radios on eBay for the Fire Department up to \$4,000.00. Roll Call Vote: Sue – yes, Janet – yes, Craig – yes, and Brenda – yes. First Bank needs someone to plow this winter. Brenda made a motion, seconded by Janet, to allow the Fire department to plow the First Bank parking lot on a donation basis. Roll Call Vote: Sue – yes, Janet – yes, Craig – yes, and Brenda – yes. Motion carried.

***CLERK/CEMETERY REPORT:*** The antivirus/security software for the township computers was ordered and received. The cemetery ordinance is still being worked on.

***TREASURER:*** The Treasurer and Clerk accounts balance for the month of November, 2021.

**TOWNSHIP HALL:** The hall roof is leaking near the chimney and needs to be repaired. A motion was made by Janet, supported by Sue, to approve the revised list of hall rules and hall policy. Ayes: 4, Nays: 0. Motion carried. Brenda will print the rules for Sue to post in the hall.

**TRANSFER STATION:** No report.

**PARKS AND RECREATION:** DesJarden Excavating did put down the new gravel at the park and the bill has been received. The survey results for the recreation plan will be compiled.

**SUPERVISOR COMMENTS:** Gary gave his report. The results of the 2020 census are still being compiled. Ed McBroom will have a meeting in January on short-term rentals.

**COUNTY COMMISSIONER:** John Malnar, District 1 Delta County Commissioner, was not present.

**OLD BUSINESS:**

- **Fire Signs:** Signs have been printed and will be installed in the spring.
- **Purchase of State Land at Transfer Station:** Still pending.
- **American Rescue Plan:** The first payment of \$27,109.00 has been received.
- **Floor Scrubber for Township Hall:** Sue Checked with Hiawatha Chef and feels they would be the best choice for the township to purchase a floor scrubber because they are local and are able to provide service. She received two bids in the amounts of \$4,200.00 and \$7,700.00. Sue made a motion, seconded by Craig, to order and pay for the SC 500 walk behind scrubber from Hiawatha Chef Supply for \$7,700.00 from ARPA funding. Roll Call Vote: Brenda – yes, Craig – yes, Janet – yes, and Sue – yes. Motion carried. A motion was made by Brenda, seconded by Sue, to purchase and approve payment for touchless soap and paper towel dispensers at the best price possible for the hall restrooms. Roll Call Vote: Janet – yes, Sue – yes, Craig – yes, and Brenda – yes. Motion carried.
- **Road Repairs:** Tabled.
- **Cemetery Ordinance:** Tabled.

**NEW BUSINESS:** No new business.

**PUBLIC COMMENT:** None.

Janet made a motion, seconded by Sue, to adjourn at 9:04 p.m. Ayes: 4, Nays: 0. Motion was carried and the meeting was adjourned.

Respectfully submitted:

Brenda Lester  
Garden Township Clerk