

**GARDEN TOWNSHIP BOARD MINUTES
REGULAR MEETING
March 12, 2024**

The regular meeting was called to order with the Pledge of Allegiance at 6:10 p.m. by Supervisor, Katherine Young.

Present: Craig Potvin, Susan Rochefort, Jenna Silkworth, Brenda Lester, and Katherine Young

PUBLIC COMMENT: Public comments were received.

APPROVAL OF AGENDA: Motion was made by Brenda, seconded by Sue, to approve the meeting agenda for March 12, 2024. Ayes: 5, Nays: 0. Motion carried.

MINUTES: Jenna made a motion, seconded by Sue, to approve the minutes for the regular meeting held on February 12, 2024: and budget workgroup session meeting held on February 15, 2024. Ayes: 5, Nays: 0. Motion carried.

APPROVAL OF BILLS: A motion was made by Jenna, seconded by Sue, to approve payment of the bills including the addition to reimburse Craig Potvin for paint. Roll Call Vote: Craig – yes, Sue – yes, Brenda – yes, Jenna – yes, and Kathy -yes. Motion carried.

REPORTS

ASSESSOR/ZONING ADMINISTRATOR REPORTS: No report this month due to Board of Review.

FIRE DEPARTMENT: Fire Chief was not present; therefore, there was no report.

TRANSFER STATION: Bill will be changing the lock on the gate at the Transfer Station.

CLERK/CEMETERY REPORT: Presidential primary went well. The cemetery looks good and the ground is thawed so burials may start unless there's an issue with future storms.

TREASURER: The Clerk and Treasurer's balance of all funds for January and February, 2024, agree. Tax season is now closed. Once deposits clear at the bank the tax roll will be turned into the county. Jenna is working on a reconciliation policy for the tax account as recommended by the Michigan Townships Association.

TOWNSHIP HALL: A rental that was planned for June has been canceled. Kathy will check with Vicky Janes about painting and cleaning.

PARKS AND RECREATION: No report.

PLANNING COMMISSION: The surveys for the master plan were mailed with the assessment change notices with a deadline date of April 1, 2024. The National Honor Society will enter the results of the surveys into a spreadsheet. The commission will work on developing the Master Plan. The commission is holding off on the solar and wind ordinances for a few months to see if the referendum on green energy will be placed on the November ballot.

SUPERVISOR COMMENTS: C.U.P.P.A.D. is lined up to assist the planning commission with the completion of the master plan. Kathy contacted Rural Development about loan options for the hall roof. Bonding would have to be done.

OLD BUSINESS

- ***Hall Roof Bid Form:*** Brenda made a motion, seconded by Craig, to approve the hall roof bid form and advertise in the Daily Press asking for bid for the roof project. Roll Call Vote: Jenna – yes, Sue – yes, Brenda – yes, Craig – yes, and Kathy yes. Motion carried.

NEW BUSINESS

- **Hall Rental Fees:** Sue made a motion, seconded by Craig, to come up with an agreement on pricing for different events for the hall rentals and present it to the board at the next regular meeting. Ayes: 5, Nays: 0. Motion carried.
- **Poverty Exemption:** Resolution was read by the Clerk to reaffirm the new federal guidelines for poverty exemptions. A motion was made by Jenna, seconded by Sue, to adopt the resolution to reaffirm the new federal guidelines for poverty exemptions. Roll Call Vote: Sue – yes, Craig – yes, Jenna – yes, Brenda – yes, and Kathy – yes. Resolution was declared adopted.
- **Policy for Reimbursement to the General Fund by Transfer Station and Fire Department:** A motion was made by Jenna, seconded by Craig, to approve the reimbursement policy for the General Fund by the Transfer Station and the Fire Department. Roll Call Vote: Craig – yes, Sue – yes, Brenda – yes, Jenna – yes, and Kathy – yes. A motion was made by Jenna to pay the Fire Department in the amount of \$300.00 for plowing snow this winter, through March 31, 2024. Motion was not supported. A motion was made by Craig, seconded by Kathy, to pay the Fire Department \$200.00 for snow plowing. Roll Call Vote: Brenda – yes, Kathy – yes, Jenna – yes, Sue – yes, and Craig – yes. Motion carried.

PUBLIC COMMENT: Public comments were received.

A motion was made by Brenda, seconded by Craig, to adjourn. Ayes: 5, Nays: 0. Motion carried and meeting was adjourned at 7:31 p.m.

Respectfully submitted,

Brenda Lee Lester
Garden Township Clerk