

GARDEN TOWNSHIP MICHIGAN
GARDEN TOWNSHIP PLANNING COMMISSION

MEETING MINUTES FOR JUNE 13, 2024

Meeting was called to order with the Pledge of Allegiance at 7:00 pm by Chair Person, Frank Williams.

Present: Jodi Williams, Jenna Silkworth, Tom Lang, Frank Williams.

Absent: Rosemarie DeVora

Zoning Administrator, Joe Maki was present, as well as Dotty La Joye from CUUPAD.

Approval of the Agenda: Jenna made a motion to approve the Agenda as presented, Jodi seconded the motion. Roll call vote: Ayes: Jodi, Jenna, Tom, Frank, Nays: 0. Motion passed.

Letter from Garden Township Board was presented to all members present. Jenna made a motion to accept the letter Jodi seconded the motion. Roll call vote: Ayes: Jodi, Jenna, Frank Nays: Tom. Motion passed by majority vote.

Position of Secretary. Rosemarie Devora written to Chairperson Frank Williams that she chooses to resign from the office of secretary. Position of secretary needs to be filled as soon as possible. Tom nominated Jenna for the position of Secretary, seconded by Jodi. Roll call vote: Ayes: Jodi, Jenna, Tom, Frank. Nays: 0. Motion carried.

Approval of minutes: Jenna made a motion to approve the minutes from Planning Commission's meeting on May 9th 2024, seconded by Jodi. No changes were made. Roll call vote: Ayes: Jodi, Jenna, Tom, Frank. Nays: 0. Motion carried

Old Business:

The zoning review on a regional basis that had begun will be placed on hold due to the work beginning on the Master Plan. No letters of Public Hearing were sent to the region already reviewed by the Zoning Administrator.

Master Plan project begins... Dotty La Joye will be with us from this point forward until project is completed.

A presentation was given by Dotty regarding the basic steps of creating a Master Plan.

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Assessor's/Zoning Administrator's report: Joe presented the Garden Township Assessor's/Zoning Administrator's report for the month of June 2024. A copy of this report will be kept on file. Jenna made a motion to accept the report. Frank seconded the motion. Roll call vote: Ayes: Jodi, Jenna, Tom, Frank. Nays: 0. Motion carried.

New Business: none

Other:

There was a presentation of a letter sent to, and response from, Jack Smith the Delta County Building and Zoning Administrator regarding many travel trailers on 1 residential parcel. There are no issues with the building codes, but there may be some concerns about what is being done with the black water and to consider contacting the Health Department regarding this. Tom recommended creating an ordinance to regulate the number of camper trailers allowed on a parcel and the use of a camper trailer for a residence. The Zoning Administrator explained that if the Planning Commission wanted an ordinance, they would have to direct him (Joe) to request permission from the Garden Township Board to contact the Township Attorney in order to draft such an ordinance, which would then have to be approved by the Township Board in order to be effective. Permission from the Garden Township Board is necessary in order to spend money on having an attorney draft an ordinance. Frank made a motion to have Joe contact the Garden Township Board regarding making an ordinance to limit the numbers of days a person can live in a mobile camper and the number of campers on residential property. Jodi seconded the motion. Roll call vote: Ayes: Jodi, Frank. Nays: Jenna, Tom. Motion did not pass. Tom made a motion to ask Joe to obtain examples of other ordinances. No second was made.

Review of Planning Commission bylaws: A copy of the bylaws was distributed to all members present and were asked to read thoroughly so they can be properly adhered to.

Expiration of member's term/new member's appointment: Rosemarie Devora's term as a member of the Planning Commission was to fill out the original term of Tracy Waeghe which is due to expire June 30th of 2024. The Township Supervisor, Kathy Young has recommended a new member and Garden Township Board has approved the appointment of Tim O'Neill to the Planning Commission. His 3-year term as a member begins June 30th 2024, and will expire June 30th 2027.

Officers' terms and the positions of Chair, Vice Chair, and Secretary: The bylaws and previous Township records were consulted; the expiration date of 3-year terms of Commission members are due to expire as follows: Tim O'Neill - June 30th, 2027; Tom Lang – June 30th 2025; Frank Williams – June 30th 2025, Jodi Williams – June 30th2027; Jenna Silkworth as the

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ex-officio member – November 2024 (dependent upon re-election as Garden Township Treasurer). Upon expiration of their 3-year term, the Garden Township Supervisor then either recommends a renewal of their term, or recommends a new member, for the Garden Township Board to approve or disapprove.

Each position of Chair, Vice Chair, and Secretary are held for a term of 1 year, expiring at the January meeting each year. No one shall hold the same office for more than 2 consecutive years. The positions will be filled now for partial terms until the regular meeting in January 2025, when the positions will be addressed anew for the upcoming year.

The position of Chair has been held by Frank since July of 2022, and is expiring July 2024. Jenna made the motion, seconded by Frank to elect Tom Lang as Chair, effective July 1, 2024 until January 9th 2025. Roll call vote: Ayes: Jodi, Jenna, Tom, Frank. Nays: 0. Motion carried.

The position of Vice Chair has been vacant since July 2022. Tom made the motion, seconded by Jodi to elect Frank as Vice Chair, effective June 13th 2024 until January 9th 2025. Roll call vote: Ayes: Jodi, Jenna, Tom, Frank. Nays: 0. Motion carried

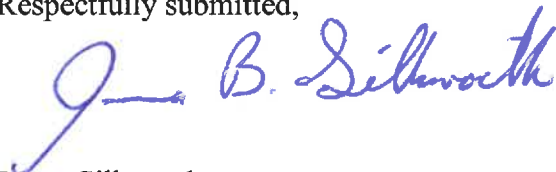
The position of Secretary was established earlier in the meeting and is filled by Jenna Silkworth, the term is from June 13th 2024 until January 9th 2025.

MTA training for the Chair or another member of the Planning Commission: The Garden Township Board has recommended and approved enrollment and payment of the fees for the Chairperson or another member of the Planning Commission to attend a conference held by the Michigan Township Association at the Island Resort and Casino on July 24th called “Managing Meeting Disruptors”. Frank Williams has decided to attend the training session.

There was no **Public Comment**.

A motion to **adjourn** was made at 8:48 pm by Jenna, seconded by Frank. Roll Call Vote: Ayes: Jodi, Jenna, Tom, Frank. Nays: 0. Motion carried

Respectfully submitted,



Jenna Silkworth

Garden Township Clerk & Ex Officio Planning Commission Member.