

**GARDEN TOWNSHIP BOARD MINUTES**  
**REGULAR MEETING**  
**April 9, 2024**

The regular meeting was called to order with the Pledge of Allegiance at 6:03 p.m. by Supervisor, Katherine Young.

**Present:** Craig Potvin, Susan Rochefort, Jenna Silkworth, Brenda Lester, and Katherine Young

**PUBLIC COMMENT:** Public was present but there were no comments.

**APPROVAL OF AGENDA:** Motion was made by Jenna, seconded by Sue, to approve the meeting agenda for April 9, 2024. Ayes: 5, Nays: 0. Motion carried.

**MINUTES:** Sue made a motion, seconded by Craig, to approve the minutes for the regular meeting held on March 12, 2024. Ayes: 5, Nays: 0. Motion carried. A motion was made by Jenna, seconded by Sue, to approve the minutes for the Annual Budget Hearing Meeting held on March 12, 2024. Ayes: 5, Nays: 0. Motion carried. A motion was made by Brenda, seconded by Jenna, to approve the minutes for special meeting held on March 28, 2024. Ayes: 5, Nays: 0. Motion carried.

**BUDGET AMENDMENTS:** None.

**APPROVAL OF BILLS:** There were additions to the bill sheet for the Fire Department, Emergency Services Marketing Corporation for \$305.00; and for the General Fund to Delta County Townships Association for \$168.83. A motion was made by Brenda, seconded by Sue, to approve payment of the bills including the two additional bills. Roll Call Vote: Sue – yes, Jenna – yes, Craig – yes, Brenda – yes, and Kathy -yes. Motion carried.

**PRESENTATION – PICKLEBALL:** Marsha LaTulip and Susan Barry asked the Board to consider allowing the public to play pickleball at the township hall and asked the township to pay for the equipment. A motion was made by Sue, seconded by Craig to approve the public to play pickleball. Ayes: 5, Nays: 0. Motion carried. A motion was made by Sue, seconded by Jenna, to purchase pickleball equipment up to \$200.00. Roll Call Vote: Brenda – yes, Craig – yes, Sue – yes, Jenna – yes, and Kathy – yes. Motion carried.

## **REPORTS**

**ASSESSOR/ZONING ADMINISTRATOR REPORTS:** Nathan Olson of Eagle Assessment Services presented the assessor and zoning administrator reports for March.

**FIRE DEPARTMENT:** A motion was made by Brenda, seconded by Jenna, to pay the Delta County Fire Chief's Association dues in the amount of \$35.00. Roll Call Vote: Kathy – yes, Jenna – yes, Sue – yes, Craig – yes, and Brenda – yes. Motion carried. A motion was made by Craig, seconded by Jenna, to give the Fire Department permission to obtain the Hovercraft from Masonville Township, at the Fire Chief's discretion. Roll Call Vote: Sue – yes, Craig – yes, Brenda – yes, Jenna – yes, and Kathy – yes. Motion carried. Fire Department received an estimate from Homestead Construction to replace the 436 square feet of floor, install cabinets, replace a window, and countertop in the amount of \$4,336.43, which includes materials. Jenna made a motion to have Homestead Construction go ahead with the repairs up to \$4,600.00. No support. Brenda made a motion to approve the repairs at the Fire Hall with Homestead Construction with their estimate of \$4,336.00 and approve payment of the bill once it's received. Supported by Jenna. Roll Call Vote: Sue – yes, Kathy -yes, Jenna – yes, Craig – yes, and Brenda – yes. Motion carried. The township will need a copy of Homestead Constructions liability and workmen's compensation before work can continue. Keith will contact them for the required verifications.

**TRANSFER STATION:** No report.

**CLERK/CEMETERY REPORT:** Arnold has already been contacted to start cleaning the cemetery. Copier was repaired.

**TREASURER:** The Clerk and Treasurer's balance of all funds for March, 2024, agree. Jenna is still working on the issue with the Transfer Station receipts received from the Pioneer Tribune.

**TOWNSHIP HALL:** One of the hall furnaces were repaired. Kathy will check with Arnold to paint the molding in the hall and ask him to get the new floor scrubber up and running. Sue will pick up the paint and will also find a hose for the scrubber.

**PARKS AND RECREATION:** No report.

**PLANNING COMMISSION:** Over one hundred surveys were returned for the master plan. There were several firms were contacted by the Zoning Administrator for proposals to develop the master plan.

**SUPERVISOR COMMENTS:** Kathy has called the Delta County Sheriff again asking for a police report on the gas theft that occurred at the Transfer Station. Garden Township received \$8,859.41 from the State of Michigan for the Fire Equipment Grant. Kathy will contact the State asking them to reimburse for the saws they denied reimbursement for.

#### **OLD BUSINESS**

- **Hall Roof Bids:** No bids have been received yet.
- **Tax Account Reconciliation Policy:** A motion was made by Jenna, seconded by Sue, to adopt the policy for reconciling the tax account.

#### **NEW BUSINESS**

- **Audit:** A motion was made by Jenna, seconded by Craig, to hire Anderson Tackman and Company to perform the township's upcoming audit. Roll Call Vote: Jenna – yes, Brenda – yes, Sue – yes, Craig – yes, and Kathy – yes. Motion carried.
- **Protective Cages for Security Cameras:** A motion was made by Brenda, supported by Sue, to purchase protective cages for security cameras placed inside the township hall. Ayes: 5, Nays: 0. Motion carried.

**PUBLIC COMMENT:** Public was present but no comments were received.

A motion was made by Sue, seconded by Craig, to adjourn. Ayes: 5, Nays: 0. Motion carried and meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Brenda Lee Lester  
Garden Township Clerk