

**GARDEN TOWNSHIP BOARD MINUTES
REGULAR MEETING
November 20, 2018**

The regular meeting was called to order with the Pledge of Allegiance at 7:00 p.m. by Township Supervisor, Richard Pichette.

Present: Brenda Lester, Tyler Lucas, Mary Ann LeBresh, Lisa Pichette, and Richard Pichette.

CHANGES/ADDITIONS TO THE AGENDA:

- Add Jamadots Franchise Agreement under new business.

PUBLIC COMMENTS ON AGENDA ITEMS: None.

MINUTES: Corrections needed for October 9th minutes:

1. Date of meeting must be changed to October 9, 2018.
2. Approval of the bills was seconded by Mary Ann, not Lisa.
3. Grammar error in sentence under Hall Septic.
4. Grammar error in sentence under Attorney.

Motion was made by Lisa, seconded by Mary Ann to approve minutes with corrections stated by the Clerk. Ayes: 5, Nays: 0. Motion carried.

BUDGET AMENDMENTS: The following budget amendments were presented by the Township Clerk:

GENERAL FUND

Elections Travel Expense: Increase from \$900.00 to \$925.00, an increase of \$25.00

Elections Training Expense: Decrease from \$800.00 to \$300.00, a decrease of \$500.00

Elections Meal Expense: Decrease from \$400.00 to \$350.00, a decrease of \$50.00

Elections Contracted Services Expense: Increase from \$0.00 to \$1,500.00, an increase of \$1,500.00

Burial Fees Revenue: Increase from \$2,000.00 to \$5,015.00, an increase of \$3,015.00

Cemetery Wages for Burials: Increase from \$1,800.00 to \$4,040.00, an increase of \$2,040.00

A motion was made by Mary Ann, seconded by Lisa, to approve the budget amendments as presented by the clerk. Roll Call Vote: Brenda – yes, Tyler – yes, Lisa – yes, Mary Ann – yes, and Richard - yes. Motion carried.

APPROVAL OF THE BILLS: Mary Ann made a motion, seconded by Tyler, to approve payment of the bills as presented by the Clerk to include additional bills from Richard Pichette, Butch LeBresh, and Lisa Pichette, Ahern, and the MTA for a new supervisor manual. Roll Call Vote: Brenda – yes, Tyler – yes, Lisa – yes, Mary Ann – yes, and Richard - yes. Motion carried.

REPORTS:

ASSESSOR'S REPORT: The assessor's report was presented to the board by Colleen Maki. The Assessor approved land division application for Joyce Glenn property, number 041-417-043-00, which the board validated. December Board of Review, for corrections only, will be held on December 11, 2018, at 10:00 a.m. A copy of the assessor report will be placed on file.

FIRE DEPARTMENT: Chief Farley was absent. A light fixture needs to be replaced at the fire hall.

CLERK/CEMETERY REPORT: The State General Election was held on November 6, 2018. There were some tabulating issues with the ballots so they needed to be transported to the Delta County Board of Canvassers to be counted and re-tabulated.

TREASURER/TOWNSHIP HALL: The Treasurer and Clerk accounts balanced and a copy of the reports will be placed on file. Archie will install the door for the township storage room. Brenda requested a steel door that swings out with a secured key lock for the township board access only.

TRANSFER STATION: Richard will meet with Bill Harris on November 21, 2018, for a tour of the facility and will find out if there are any problems that need to be addressed. The balance due Cloverland for the installation of the pole at the Transfer Station was issued and received. The hold up now is Miss Dig but Cloverland feels they will be able to finish up this fall.

PARKS AND RECREATION: Lisa is working with Dottie on closing out the Placemaking mini grant. The bathrooms are now locked at the park. It was the consensus of the board that the park does not need to be plowed during the winter.

OLD BUSINESS:

- **Transfer Station Pole/Line Installation:** This was covered in the Transfer Station report.
- **Hall Septic:** Motion was made by Richard, seconded by Mary Ann, to table the hall septic until the December meeting. Ayes: 5, Nays: 0. Motion carried.
- **Hall Door:** This was covered in the township hall report.
- **Ordinance Regulating Utility Lines Publication:** Brenda stated the summary of the ordinance was published in the Escanaba Daily Press on November 5, 2018, and it became effective on November 6, 2018.

NEW BUSINESS:

- **Laptop for Supervisor:** Richard made a motion, seconded by Brenda, to bring the laptop to Manistique Computers for repair. Ayes: 5, Nays: 0. Motion carried.
- **Drug Free Graduation Party Donation:** The township received a letter requesting a donation; however, the Township is not able to do so.
- **December Board of Review:** This was covered in assessor's report.
- **Jamadots Franchise Agreement:** Motion was made by Richard, seconded by Brenda, to table the Jamadots franchise agreement until the December meeting. Ayes: 5, Nays: 0. Motion carried.

PUBLIC COMMENT: Public comment was received.

Motion made by Mary Ann, seconded by Lisa, to adjourn at 7:35 p.m. Ayes: 5, Nays: 0. Meeting adjourned.

Respectfully submitted:

Brenda Lester

Garden Township Clerk