

**GARDEN TOWNSHIP
SPECIAL MEETING – BUDGET WORK SESSION
February 26, 2020**

The meeting was called to order at 6:04 p.m. Present: Lisa Pichette, Mary Ann LeBresh, Brenda Lester, Richard Pichette, and Tyler Lucas.

The purpose of the meeting was to work on the budget for FY 2020/2021.

The board worked on the General Fund budget.

Brenda questioned whether the township could use funds from the Fire Department to pay for the election that was held for the Fire Department's millage election that was held in November, 2019. The board will look into this further before a decision is made.

Budget Amendments: The following budget amendments were requested by the Township Clerk:

GENERAL FUND

Township Hall Maintenance & Repair Expense: Decrease from \$8,000.00 to \$6,701.85, a decrease of \$1,298.15

Township Hall Capital Outlay (Equipment): Decrease from \$2,000.00 to \$-0-, a decrease of \$2,000.00

Elections Travel: Increase from \$300.00 to \$600.00, an increase of \$300.00

Elections Supplies Expense: Increase from \$200.00 to \$650.00, an increase of \$450.00

Elections Contracted Services Expense: Increase from \$-0- to \$900.00, an increase of \$900.00

Elections Wages Expense: Increase from \$1,500.00 to \$2,800.00, an increase of \$1,300.00

Cemetery Wages for Burials Expense: Increase from \$1,500.00 to \$1,848.15, an increase of \$348.15

FIRE DEPARTMENT

Travel Expense: Decrease from \$200.00 to \$-0-

Fire Department Wages Expense: Increase from \$5,175.00 to \$5,375.00

A motion was made by Lisa, seconded by Mary Ann, to approve the budget amendments as presented by the Clerk. Roll Call Vote: Brenda – yes, Mary Ann – yes, Lisa – yes, Tyler – yes, and Richard – yes. Budget amendments approved.

Wage & Salary Schedule: A motion was made by Lisa Pichette, seconded by Tyler Lucas, to approve the Wage and Salary Schedule with proposed changes for FY 2020/2021. Roll call vote: Brenda Lester – yes, Mary Ann LeBresh – yes, Lisa Pichette – yes, Tyler Lucas – yes, and Richard Pichette – yes. Motion carried.

Salary Resolutions: A motion was made by Lisa Pichette, seconded by Tyler Lucas, to increase the annual salary of the Township Clerk to \$12,000.00; and to leave the salary for the Township Treasurer at \$10,032.42 and the Township Supervisor at \$8,077.14 for fiscal year 2020/2021 (effective April 1, 2020). Roll call vote: Mary Ann LeBresh – yes, Lisa Pichette – yes, Tyler Lucas – yes, Brenda Lester – yes, and Richard Pichette – yes. Motion carried.

Cemetery Rates/Wages: Discussion was held regarding burial rates and the price charged to buy new graves at the cemetery. There was no action from the board to make any changes at this time.

Special Duty Wages: Discussion was held regarding Special Duty wages. There was no action to make any changes at this time; therefore, reimbursement will continue at \$85.00 per month.

Adjournment: A motion to adjourn was made by Brenda, seconded by Lisa. Ayes: 5, Nays: 0. Motion carried and meeting was adjourned at 9:05 p.m.

Respectfully submitted,

Brenda Lester
Garden Township Clerk